

# MAINTENANCE WORK ORDER

This form is to be used for ALL maintenance work, and must be faxed to : **727-572-9493**.  
You will be contacted within two working days (Sat, Sun and holidays excluded.)  
If you have an **emergency**, call **Adams Tank & Lift 727-540-0931**.

Maintain this form at your site after faxing. No work will be performed without this form,  
and no additional work will be performed without prior approval.

If this is a safety issue, check here

**BRAND** (Circle) **BP Exxon Mobil Rally Shell SuperGas** Date: \_\_\_\_\_

Station Name \_\_\_\_\_ Site# \_\_\_\_\_ Originator (Please Print) \_\_\_\_\_

## FUELING PROBLEMS:

**Dispenser Number(s)** \_\_\_\_\_ **Which Product?** (Circle) Premium Plus Regular Diesel

**Leaks** (Circle) Swivel Breakaway Whip Hose Main Hose Nozzle Other \_\_\_\_\_

**Display Problems:** Is the Price Per Gallon flashing a number? What is it? \_\_\_\_\_

**Slow Fuel Flow:** (Maximum flow rate is one gallon every six seconds, or ten gallons a minute)  
What did you measure? \_\_\_\_\_

**Describe Your Fueling Problem(s):** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Do fill caps or manhole covers need painting?** (circle)

**Gas Console / POS Problems:** (circle) Display Keyboard Cash Drawer Printer Other

**Describe the Problem:** \_\_\_\_\_

**Card Reader Problems:** (circle) Display Keyboard Printer Other \_\_\_\_\_

**Describe the Problem:** \_\_\_\_\_

**Other Problems:** (Building, parking area, lighting, canopy, ect.)

\_\_\_\_\_

\_\_\_\_\_

## For Operations & Maintenance Manager's Use Only

Contractor Assigned	#	Date	GL Code	PO #
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**Expected Repair Date:** \_\_\_\_\_